

Language Academy of Sacramento/Academia de Idiomas de Sacramento
 A Two-Way Spanish Immersion Public Charter School/Una Escuela Pública de Inmersión Dual en Español
 2850 49th Street, Sacramento, CA 95817

Agenda/Agenda
 Friday, August 18, 2017/viernes, 18 de agosto de 2017
 5:30 p.m. in Room 7/5:30 p.m. en el salón 7

I. PRELIMINARY/PRELIMINARIO

A. CALL TO ORDER/Convocatoria

Meeting was called to order by/La junta fue convocada por _____ at ____:____ p.m.

B. ROLL CALL/Asistencia

	Name/Nombre	Role/Miembro	Present/ Presente	Absent/ Ausente
1.	Kathy Petree	Parent/Madre (17-20)		
2.	Jennifer Bacsafra	Parent/Madre (16-19)		
3.	Fernando Aceves	Parent/Padre (15-18)		
4.	Adriana Yañez-Gutiérrez	Staff/Personal (17-20)		
5.	Perla Campos	Teacher/Maestra (16-19)		
6.	Vacant	Teacher/Maestro (15-18)		
7.	Vacant	Community Member/Miembro Comunitario (17-20)		
8.	Erandi Zamora	Community Member/Miembro Comunitario (16-19)		
9.	Peter Moulton	Community Member/Miembro Comunitario (15-18)		
10.	Student Representative	Student Council President/Presidente del Concilio Estudiantil		
11.	Eduardo de León	Academic Director/Director Académico		
12.	Teejay Bersola	Academic Accountability Specialist/Especialista de Responsabilidad Académica		

C. APPROVAL OF AGENDA/Aprobación de la Agenda

D. APPROVAL OF BOARD MEETING MINUTES/Aprobación de los Minutos de la Mesa Directiva

E. MISSION/Misión

The LAS mission is to create a learning community where students: utilize bilingual (Spanish and English) academic knowledge and skills in real-world situations and diverse settings; develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others; demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society.

La misión de LAS es crear una comunidad de aprendizaje donde los estudiantes: utilizan el conocimiento académico y habilidades bilingües (español e inglés) en situaciones del mundo real y en diversos entornos; desarrollan y exhiben una autoestima positiva, orgullo, confianza y respeto por sí mismos y otros; demuestran habilidades de liderazgo con el fin de establecer puentes entre comunidades y aplicar habilidades de pensamiento crítico para resolver problemas, fomentar la justicia social, y crear un cambio en la sociedad.

II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACION

A. ORAL COMMUNICATIONS/Comunicaciones Verbales: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation./Temas no presentados en la agenda: Ningún individuo presentará por más de tres (3) minutos y el tiempo total para este segmento no pasará de quince (15) minutos. Los miembros de la Mesa Directiva no contestarán preguntas y ningún voto tomará acabo. Sin embargo, los Miembros de la Mesa Directiva pueden dar instrucciones al personal presentando los temas.

1. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

B. INFORMATIONAL ITEMS/Artículos de Información:

1. Beginning of School Year: 2017-2018 – LAS Leadership (10 minutes)
2. Cultural Equity Grant Program: LAS and Camelia Symphony Orchestra – LAS Leadership (5 min)
3. ASES Update – LAS Leadership (5 minutes)

III. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION – ARTICULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN

A. June and July Check Register/Registro de la cuenta bancaria de junio y julio – LAS Leadership (10 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIIA/Se recomienda que la Mesa Directiva discuta y/o apruebe IIIA.

Motion: _____ Second: _____ Vote: _____

B. Bylaws/Policy Committee: 1) Board Elections– Zamora, Aceves (20 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIIB/Se recomienda que la Mesa Directiva discuta y/o apruebe IIIB.

Motion: _____ Second: _____ Vote: _____

C. Board Development/Desarrollo de la Mesa Directiva – LAS Leadership (10 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIIC/Se recomienda que la Mesa Directiva discuta y/o apruebe IIIC.

Motion: _____ Second: _____ Vote: _____

IV. INFORMATIONAL ITEMS - ARTICULOS DE INFORMACIÓN

A. Monthly Financials/Estados Financieros Mensuales - EdTec (15 min.)

VII. FUTURE MEETINGS/Próxima Junta - TBA for 2017-18 School Year

VIII. FUTURE AGENDA ITEMS/Temas para agendas futuras

- a. LAS Enrollment Process

VIX. ADJOURNMENT/Clausura

The meeting was adjourned at _____:_____ p.m./La junta terminó a las _____:_____ p.m.

Motion: _____ Second: _____ Vote: _____

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the LAS office. En conformidad con la Acta de Americanos Incapacitados (ADA) y con el pedido formal, la escuela puede proveer servicios o la ayuda a individuos con incapacidades. Individuos que requieren servicios especiales para participar en la junta de la Mesa Directiva están invitados comunicarse con la directora para hacer arreglos.



Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IB1

Board Meeting Date: August 18, 2017

Subject: Beginning of School Year 2017-18

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: School Leadership

Recommendation:

The Language Academy of Sacramento celebrated its first day of school on Monday, August 14, 2017. Prior to this date, office and custodial staff spent the summer working to ensure that the campus was ready, processes and systems were in place in advance of our families returning from summer break. Staff returned during the week of August 7th, a time that included curriculum planning, classroom preparation, and a retreat focused on understanding restorative practices and improving communication.

Feedback from staff and families regarding the start of the New Year has been overwhelmingly positive, and we are excited to continue updating the board regarding progress during the 2017-18 school year.

Estimated Time of Presentation: 10 min
Submitted By: School Leadership
Date: 8.18.17

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____



A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

Agenda Artículo# IB1

Fecha de la Reunión: 18 de agosto del 2017

Tema: Inicio del año escolar 2017-2018

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia (solo para discutir)
- Conferencia/Acción
- Acción

Comité: Liderazgo escolar

Recomendación:

La Academia de Idiomas de Sacramento celebró su primer día de clases el lunes 14 de agosto del 2017. Previo a este día, el personal estuvo trabajando durante el verano para asegurarse que el plantel esté listo y que procesos y sistemas estén listos para cuando regresen las familias. Las/os maestras/or regresaron al plantel el 7 de agosto y tuvieron la oportunidad de preparar el currículo, preparar su clase y asistir a un retiro con un enfoque en prácticas restaurativas y en mejorar la comunicación.

Los comentarios sobre el principio del año del personal y las familias han sido muy positivos. Estamos muy emocionados en poder seguir presentando noticias sobre LAS a la Mesa Directiva.

Tiempo estimado para la presentación: 10 min.
Entregado por: Liderazgo escolar
Fecha: 8.18.17

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____



Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IIB2

Board Meeting Date: August 18, 2017

Subject: Cultural Equity Grant Program: LAS and Camelia Symphony Orchestra

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: School Leadership

Thanks to Doug MacPherson leadership, LAS Founding Board Member and Camelia Symphony Orchestra Board Member, LAS will be able to further enrich the musical experience for students and their families. The Cultural Equity Grant Program funding of \$11,448.32 will include:

- 1) An after-school music instruction on the violin to beginning students for 1hr once per week (10 6th grade students);
- 2) Instruments, music, and instruction provided free of charge
- 3) Up to 90 students, parents, teachers, and school community will receive free tickets to attend Camelia Symphony Orchestra 2017-18 season performances.

Estimated Time of Presentation: 3 min
Submitted By: School Leadership
Date: 8.18.17

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____



A California Public School

Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

Agenda Artículo# IIB2

Fecha de la Reunión: 18 de agosto del 2017

Tema: Programa de cultura equitativa: LAS y la orquesta sinfónica Camelia

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Gracias al liderazgo de Doug MacPherson, miembro fundador de la Mesa Directiva de LAS y miembro de la Mesa Directiva de la orquesta sinfónica Camelia, LAS tendrá la oportunidad de seguir enriqueciendo la experiencia musical de sus estudiantes y familias. Los fondos del programa de cultura equitativa incluirán:

- 1) Instrucción de violín después de escuela para estudiantes principiantes, una hora por semana (10 estudiantes de 6° grado);
- 2) Instrumentos, música e instrucción proveídos son costo
- 3) 90 estudiantes, padres, maestro/as y miembros de la comunidad recibirán boletos gratuitos para asistir a las presentaciones de la orquesta sinfónica Camelia.

Tiempo estimado para la presentación: 3 min.
Entregado por: Liderazgo Escolar
Fecha: 8.18.17

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____

Academia de Idiomas de Sacramento
Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School



A California Public School

Agenda Item#IIB3

Board Meeting Date: August 18, 2017

Subject: ASES Update

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: School Leadership

Recommendation:

During the June, 2017 Governing Board meeting, School Leadership provided information to the public regarding the program, as well as changes in the enrollment practices. Parents that were in attendance had questions and the board asked that the Academic Director follow up regarding these matters. Since this time, the AD has made contact with parents and is awaiting confirmation regarding a meeting time. As soon as additional information is available, the AD will share this with the board.

Estimated Time of Presentation: 5 min
Submitted By: School Leadership
Date: 8.17.17

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____



A California Public School

Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

Agenda Artículo# IIB3

Fecha de la Reunión: 18 de agosto del 2017

Tema: Noticias recientes sobre ASES

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia (solo para discutir)
- Conferencia/Acción
- Acción

Comité: Liderazgo escolar

Recomendación: Durante la reunión de la Mesa Directiva del mes de junio, el liderazgo escolar presentó información sobre el programa de ASES y los cambios a la póliza de matriculación. Los padres presentes tuvieron preguntas y se le pidió al liderazgo escolar que le dieran seguimiento. Desde ese tiempo, el director académico ha contactado a esos padres y está esperando confirmación para la reunión. En cuanto más información sea disponible, el director académico se lo hará saber a la Mesa Directiva.

Tiempo estimado para la presentación: 5 min.
Entregado por: Liderazgo Escolar
Fecha: 8.17.17

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____



Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IIIA

Board Meeting Date: August 18, 2017

Subject: June and July 2017 Check Registers

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference
- Conference/Action
- Action

Committee: School Leadership

Recommendation:

School Leadership requests that the Governing Board review and approve the June and July 2017 check registers.

Documents Attached:

1. June and July 2017 Check Registers

MOTION June Check Register	Aye	Nay	Abstain	Absent	MOTION July Check Register	Aye	Nay	Abstain	Absent
Aceves, Fernando					Aceves, Fernando				
Bacsafra, Jennifer					Bacsafra, Jennifer				
Peetre, Kathy					Peetre, Kathy				
Yañez Gutierrez, Adriana					Yañez Gutierrez, Adriana				
Campos, Perla					Campos, Perla				
Moulton, Peter					Moulton, Peter				
Zamora, Erandi					Zamora, Erandi				
Totals:					Totals:				

Estimated Time of Presentation: 5 min.
Submitted By: School Leadership
Date: 08.18.17

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

A California Public School

Artículo de Agenda # IIIA

Fecha de la Reunión: 18 de agosto del 2017

Tema: Registros de la cuenta bancaria de los meses de junio y julio

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Recomendación:

El Liderazgo Escolar solicita que la Mesa Directiva revise y apruebe los registros de la cuenta bancaria de los meses de junio y julio del 2017.

Documentos adjunto:

1. Registro de la cuenta bancaria de junio y julio del 2017.

MOCION Registros de la cuenta bancaria de junio	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafrá, Jennifer				
Peetre, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Moulton, Peter				
Zamora, Erandi				
Totals:				

MOCION Registro de la cuenta bancaria de julio	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Bacsafrá, Jennifer				
Peetre, Kathy				
Yañez Gutierrez, Adriana				
Campos, Perla				
Moulton, Peter				
Zamora, Erandi				
Totals:				

Tiempo estimado para la presentación: 5 min.
Entregado por: Liderazgo escolar
Fecha: 08.18.17

Páginas pertinentes en:
() La constitución, páginas _____
() MOU, páginas _____

Language Academy of June 2017 Check Register

Grand Total 147,850.57

Vendor	Check Number	Voided	Date	Description	Check Amount
Alliance Redwood Conference Grounds	31779		6/12/2017	Middle School Field Trip - 05/17 - 05/19/17 (Balance Due)	675.00
Bishop's Pumpkin Farm Inc.	31780		6/12/2017	Student Field trip	936.00
Broadway Bakery Cafe	31781		6/12/2017	PC Week of the Teacher	415.50
California Credit Union	31782		6/12/2017	Statement Closing 6/28/17	226.00
California Credit Union	31783		6/12/2017	Statement Closing 6/28/17	5,285.13
Graciela Castaneda	31784		6/12/2017	Reimb: Classroom Materials	141.00
Rosa De Solis	31785		6/12/2017	Reimb: Decorations, Food & Materials	127.90
Graduation Source	31786		6/12/2017	Graduation Gowns and Diploma Covers	880.59
LA Libreria	31787		6/12/2017	Classroom/Library Books	1,015.49
Learning Solutions	31788		6/12/2017	SPED Services: 04/03 - 04/28/17	2,281.77
Michael's Transportation Service	31789		6/12/2017	Field Trip Student Transportation: LAS to Cache Creek Conservancy	651.50
Office Depot	31790		6/12/2017	Various classroom and office supplies	464.59
One Stone Apparel	31791		6/12/2017	Physical Education Heavyweight Dry fit Shorts	364.63
Kathleen Petree	31792		6/12/2017	Reimb: Volunteer Appreciation	240.00
Sacramento County Office of Education	31793		6/12/2017	Suicide Prevention Workshop	40.00
Cynthia Suarez	31794		6/12/2017	Reimb: Book Club, books	510.33
Total Education Solutions	31795		6/12/2017	SPED Services	6,869.25
916 Ink	31796		6/19/2017	Conference Registration	250.00
Teadora-Jean A. Bersola-Isaguirre	31797		6/19/2017	Reimb: Breakfast for PSAT Students	47.55
Broadway Bakery Cafe	31798		6/19/2017	Fruit Baked Goods & Coffee	809.68
CARE Educational Services	31799		6/19/2017	SPED Services (May 2017)	440.00
Erika Ocana De Chavez	31800		6/19/2017	Reimb: PC Classroom Events	107.21
Virginia Diaz	31801		6/19/2017	Reimb: Graduation Ceremony Decorations	192.93
Diverse Network Associates, Inc.	31802		6/19/2017	Website Hosting, CMS Software & Technical Support - June 2017	99.00

Vendor	Check Number	Voided	Date	Description	Check Amount
Stephanie Dobkin	31803		6/19/2017	Reimb: Instruction Materials	191.67
Elevator Industries	31804		6/19/2017	Elevator Maintenance for the Month - May 2017	100.00
Florentina Favella	31805		6/19/2017	Reimb: ASES Instructional Materials	209.60
Sarah Fleming	31806		6/19/2017	Reimb: ASES Instructional Materials	91.29
Ana Luna Franco	31807		6/19/2017	Reimb: Classroom Materials	32.30
Erica Frederiksen	31808		6/19/2017	Reimb: Classroom Set Privacy Shields	179.13
Tiffany Gellie	31809		6/19/2017	Reimb: 8th grade EOY activities	45.65
Mayra Gonzalez Serrano	31810		6/19/2017	Reimb: Instructional Materials	23.73
Antonio Gonzalez	31811		6/19/2017	Reimb: Student Field Trips	1,258.43
Adriana Gutierrez	31812		6/19/2017	Reimb: Graduation Gown, Field Trip	219.39
I Love to Read in Spanish	31813		6/19/2017	Books & Supplies	1,554.76
Gemma Jauregui	31814		6/19/2017	Reimb: 8th Grade Culminating Field Trip	3,119.36
Jones School Supply Co., Inc.	31815		6/19/2017	Student Council Awards	70.16
Kaiser Foundation Health Plan Inc	31816		6/19/2017	Monthly Health Premium: July 2017	12,160.98
Law Office of Jennifer McQuarrie	31817		6/19/2017	Legal Counsel, 05/01 & 05/22/17	190.00
Maria de Luna	31818		6/19/2017	Reimb: Field Trip	222.60
Cristina Meza	31819		6/19/2017	Reimb: Materials & Supplies	180.66
Michael's Transportation Service	31820		6/19/2017	Field Trip Student Transportation: LAS to McFarland Ranch: 05/30/17	5,671.75
Judy Morales	31821		6/19/2017	Reimb: Supplies for Garden Day & 8th Grade Graduation	288.22
Network Office Systems	31822		6/19/2017	Copy Machine, Toner	9.41
Office Depot	31823		6/19/2017	Instructional Materials and Office Supplies	1,865.46
Dallia Perez	31824		6/19/2017	Reimb: Classroom Materials	40.27
Miguel Perez	31825		6/19/2017	Reimbursement 05/07/17	55.04
Riso Products of Sacramento	31826		6/19/2017	Copy Machine, Ink Black & Master	608.32
Sacramento City Unified School District	31827		6/19/2017	Custodial Salary and Benefits: April 2017	26,094.69
Scholastic Book Fairs	31828		6/19/2017	Book Fair Sales	2,507.81
Cynthia Suarez	31829		6/19/2017	Reimb: Mileage	172.35
Dehisy Valencia	31830		6/19/2017	Reimb: Instructional Materials	295.09
Windstream/PAETEC	31831		6/19/2017	Phone and Internet Monthly Invoice	2,906.64

Vendor	Check Number	Voided	Date	Description	Check Amount
World's Finest Chocolate	31832		6/19/2017	Middle School Fundraiser	1,770.00
YOGAaccessories. Com	31833		6/19/2017	Physical Education, Yoga Mats	346.00
Maria Anguiano	31834		6/30/2017	Reimb: Conference Mileage	97.06
Teadora-Jean A. Bersola-Isaguirre	31835		6/30/2017	Reimb: PC/Volunteer Appreciation, Board Meeting	313.39
Blackboard Inc	31836		6/30/2017	Student Communication System Annual Renewal	864.44
Broadway Bakery Cafe	31837		6/30/2017	Theater Production, Dinner for students	67.50
Graciela Castaneda	31838		6/30/2017	Reimb: Machine for Classroom Instruction	210.31
Cengage Learning	31839		6/30/2017	Books & Refer Materials	373.30
Center for Responsive Schools	31840		6/30/2017	Professional Development: San Jose CA RCC-E Institute	2,187.00
Curriculum Associates, Inc.	31841		6/30/2017	Acct# 0814209: QW Everyday Writer Spanish	138.79
De Lage Landen Financial Services, Inc	31842		6/30/2017	Monthly Copier Lease: 06/01 - 06/30/17	1,677.88
Department Of Justice	31843		6/30/2017	Fingerprinting	32.00
Virginia Diaz	31844		6/30/2017	Reimb: Graduation Ceremony	51.62
Antonio Gonzalez	31845		6/30/2017	Reimb: Garden	88.09
Handwriting Without Tears	31846		6/30/2017	Books & Refer Materials: Escribiendo Cursiva	653.18
Heinemann	31847		6/30/2017	Acct# 9701508: Books & Supplies	142.90
Ann C Hubbell	31848		6/30/2017	Reimb: Books for ELD	83.62
Gemma Jauregui	31849		6/30/2017	Reimb: Books for Classroom & Circuit for MS	271.39
K12 Health	31850		6/30/2017	SPED Services: Health Assessment & Hearing/Vision Screening	1,935.00
Elizabeth Kennish	31851		6/30/2017	Reimb: PC Dinner	386.79
Learning A-Z	31852		6/30/2017	Books & Refer Materials: RAZ-Plus-School /Reading A-Z Plus License	3,568.95
Learning Solutions	31853		6/30/2017	SPED Services : 05/01 - 05/31/17	4,345.88
Laura Lomeli	31854		6/30/2017	Reimb: Conference mileage, meals	130.90
Galt Area Historical Society, Inc.	31855		6/30/2017	4th grade Field Trip	300.00
Isela Mendez	31856		6/30/2017	Reimb: PBIS Student Prizes & ESY Snacks	123.32
Cristina Meza	31857		6/30/2017	Reimb: Classroom Libraries	233.00
Michael's Transportation Service	31858		6/30/2017	Field Trip Student Transportation: LAS to Nature Bridge	7,641.50
Claudia Ochoa	31859		6/30/2017	Reimb: Science Instructional Materials	70.14
Office Depot	31860		6/30/2017	Classroom Materials and Office Supplies	830.73
Perfect Pixel Photo Booth	31861		6/30/2017	PC Dia del Niño Activities (increase in time)	166.82
Planned Parenthood Inc	31862		6/30/2017	Education Services	800.00
Rochester 100 Inc.	31863		6/30/2017	Books & Refer Materials	135.00
Evelyn Sandoval	31864		6/30/2017	Reimb: CBA Software	26.25
Supply Works	31865		6/30/2017	Custodial Supplies	240.52
Sutter Health Plus	31866		6/30/2017	Health Insurance, Monthly Health Premium - (July 2017)	8,055.99
Mayra Tejada	31867		6/30/2017	Reimb: Field Trip Entrance Fee	497.00
Lisa Togioka-Fong	31868		6/30/2017	Yoga/Wellness Class: 04/26, 05/03, 05/24 & 05/31/17	260.00
Total Education Solutions	31869		6/30/2017	SPED Services	10,636.00
Unum Life Insurance	31870		6/30/2017	Dental Insurance: Monthly Dental Premium- July '17	4,226.56
Western Health Advantage	31871		6/30/2017	Health Insurance: Monthly Dental Premium: July '17 & Adjustments	10,435.94

Check Register

Grand Total 96,716.05

Vendor	Check Number	Void	Date	Description	Check Amount
Teadora-Jean A. Bersola-Isaguirre	31872		7/6/2017	Reimb: Student Incentives	66.78
Charter Safe	31873		7/6/2017	Property, Liability & Worker's Compensation Insurance	17,223.00
Companion	31874		7/6/2017	Library Software	800.00
Eduardo De Leon	31875		7/6/2017	Reimb: Staff Development Luncheon	550.00
Francisca Garcia	31876		7/6/2017	Reimb: ASES Fundraiser	94.55
Ann C Hubbell	31877		7/6/2017	Reimb: Math Talks Book	58.22
Lakeshore Learning Materials	31878		7/6/2017	Instructional Materials	126.92
Maria de Luna	31879		7/6/2017	Reimb: Price Winner Books	25.00
Mayra G Marquez	31880		7/6/2017	Reimb: ASES Art Project	148.83
Michael's Transportation Service	31881		7/6/2017	Field Trip Transportation: Powerhouse Science Center	545.00
Office Depot	31882		7/6/2017	Classroom Materials and Office Supplies	1,698.85
Okapi Educational Publishing, Inc.	31883		7/6/2017	Books and Reference Materials	6,018.38
Rainforth Grau Architects	31884		7/6/2017	Architect Professional Services, Final Prop 1D	17,296.25
Really Good Staff, Inc.	31885		7/6/2017	Classroom Materials	105.40
Supplyworks	31886		7/6/2017	Custodial Supplies	165.41
Dehisy Valencia	31887		7/6/2017	Reimb: Kinder Camp Classroom Materials	148.91
Vision Service Plan - CA	31888		7/6/2017	Vision Insurance	2,551.23
Learning Solutions	6220		7/19/2017	SPED Services (June 2017)	1,912.50
Ann C Hubbell	6221		7/19/2017	Reimbursement: Classroom Library	25.00
Law Office of Jennifer McQuarrie	6222		7/19/2017	Legal Counsel Aug 2017	142.50
Windstream/PAETEC	6223		7/19/2017	Phone and Internet Monthly Service May/June	5,836.57
Fabiola Flores	6224		7/19/2017	Kinder Meet and Greet	128.19
Cynthia Suarez	6225		7/19/2017	Reimbursement: Classroom and School-wide libraries	650.12
Pamela E Phelps	6226		7/19/2017	Reimbursement: Theatre Class Materials	492.56
Laura Lornelli	6227		7/19/2017	Reimbursement: Paint	39.94
Isela Martinez	6228	VOIDED	7/19/2017	Planning Book Reimbursement	22.50
Isela Mendez	6229		7/19/2017	Conference Reimbursement	48.33
Judith M Morales	6230		7/19/2017	Facilities Improvement: paint supplies	427.09
Kaiser Foundation Health Plan Inc	6231		7/19/2017	Health Insurance (August 2017)	12,417.90
Western Health Advantage	6232		7/19/2017	Health Insurance (August 2017)	9,189.60
De Lage Landen Financial Services, Inc	6233		7/19/2017	Account # 232633	1,761.78
Unum Life Insurance Company of America	6234		7/19/2017	Dental Insurance (Aug 2017)	4,446.29
Sutter Health Plus	6235		7/19/2017	SPED Services (June 2017)	6,060.49
CARE Educational Services	6236		7/19/2017	SPED Services (June 2017)	962.50
Elevator Industries	6237		7/19/2017	Monthly Service Fee	100.00
Total Education Solutions	6238		7/19/2017	SPED Services (June 2017)	4,062.50
Sacramento County Tax Collector	6239		7/19/2017	Property Tax, copiers	234.25
Wilson Trophy Co. of California	6240		7/19/2017	Literacy Awards	132.71



A California Public School

Agenda Artículo# IIIB

Fecha de la Reunión: 18 de agosto del 2017

Tema: Elecciones de la Mesa Directiva, otoño del 2017

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia (solo para discutir)
- Conferencia/Acción
- Acción

Comité: Comité de Pólizas/Estatutos/Elecciones de Comunidad para la Mesa Directiva

Recomendación: El comité solicita que la mesa directiva proponga una línea de tiempo para las elecciones de los dos puestos vacantes: Representante de comunidad (un término de 3 años) y representante de maestro/as (un término de 1 año) y que se comprometa a activamente reclutar a candidatos para las posiciones disponibles.

Además, el comité solicita que la Mesa Directiva revise la eficacia y la relevancia de la aplicación de candidatura y el protocolo de entrevista de miembro de la Mesa Directiva.

Documentos adjuntos:

- 1) Folleto de LAS
- 2) Aplicación de candidatura para la mesa directiva
- 3) Protocolo de entrevista para la Mesa Directiva

Elecciones de la Mesa Directiva, otoño del 2017	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Peetre, Kathy				
Bacsafra, Jennifer				
Yañez Gutierrez, Adriana				
Campos, Perla				
Moulton, Peter				
Zamora, Erandi				
Totals:				

Tiempo estimado para la presentación: 20 min.
Entregado por: Comité de Estatutos/Política
Fecha: 8.18.17

Pertinent Pages in
 () Charter, pgs _____ () Bylaws, pgs _____
 () MOU, pgs _____ () Policy _____



LAS Academics

The Language Academy of Sacramento (LAS) is a TK-8 Two Way Spanish Immersion Public School that offers a challenging curriculum emphasizing **Academic Achievement, Bilingualism and Biliteracy**, and a **Collaborative** home and school relationship. Key components of the LAS academic program include instruction in English and Spanish in all grade levels, smaller class size, an extended school day and year, as well as community partnerships to enrich the curriculum. In its 13th year, LAS has become the areas only TK-8 Dual Immersion educational program, and has seen continuous academic growth that supports college and career readiness.



LAS Facts

Academics:

- ❖ Congruent to the Dual Immersion Research, LAS 8th grade students achieve at comparable and/or higher levels than the neighborhood district and the State of California peer group in English, while **simultaneously** learning Spanish.
- ❖ LAS' educational model provides the area high schools with the only students prepared to enroll in Advanced Placement foreign language courses.

Basic Environmental Infrastructure:

- ❖ As of 2015, 85% of LAS teachers have two years or more classroom teaching experience and over 50% have five or more years of experience.
- ❖ As of 2015, LAS has completed a state of the art gymnasium and two-story structure for middle school.
- ❖ As of 2016, the access to technology for students from Grades 2-8 is 1:1 ratio.

Climate and Parent Engagement:

- ❖ Based on 2016 student survey, 97% of students agree with the statement, "It is important to me to learn to read and write in Spanish and English," and 92% stated that, "I like my school."
- ❖ Since its inception, LAS continues to meet its parent satisfaction goal with ~90% stating overall satisfaction with the school and ~94% stating they would recommend the school to others.
- ❖ LAS has a shared Governance model that includes parents, staff and community members.



Two-Way Immersion 90-10 Model

Grade	Spanish	English
TK-1 st	90%	10%
2 nd	80%	20%
3 rd	70%	30%
4 th	60%	40%
5 th -8 th	50%	50%

2850 49th Street
Sacramento, CA 95817
(916) 277-7137
(916) 277-7141 fax
www.lasac.info

LAS Mission

To create a learning environment where **students:**

Biliteracy: Utilize bilingual academic knowledge and skills in real-world situations and diverse settings

Confidence and Life Skills: Develop and exhibit positive self-esteem, pride, confidence, and respect for themselves and others

Leadership and Critical Thinking: Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society

DRAFT -Dates need to be changed:
Language Academy of Sacramento
Governing Board of Directors

Board Representative

The Governing Board of the Language Academy of Sacramento is seeking for one (1) candidate for each of the Community, Parent and Staff Representative Positions. The term of the office will be from July 1, 2017 until June 30, 2020. This important position serves to ensure the Language Academy of Sacramento's mission is fulfilled.

The LAS mission is to create a learning community where students: 1. Utilize bilingual (Spanish and English) academic knowledge and skills in real-world situations and diverse settings. (BILITERACY), 2. Develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others. (CONFIDENCE AND LIFE SKILLS), and 3. Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society. (LEADERSHIP AND CRITICAL THINKING)

In support of the school's mission, the Governing Board's responsibilities encompass the following: 1) preparing for and attending one monthly 4-5 hour evening meeting and two committee meetings a month estimated at two hours each, 2) during Governing Board and committee meetings: setting organizational policies, 3) designing long-range and strategic plans that fulfill the school's mission; and 4) monitoring the school's overall operational needs and overseeing proper allocations of the school's financial and human resources.

If you are interested in this challenging and vital position, please submit a current resume and your Declaration of Candidacy for Governing Board Representative (see below) to the Language Academy of Sacramento, 2850 49th Street, Sacramento, CA 95817. *Individuals employed by LAS within the last 60 months are not eligible for candidacy.*

IMPORTANT DATES

All candidate declaration and resume must be received at the school no later than **Friday, April 7, 2017 by 5PM**

For Community Representative Candidates

- ❖ Interviews will be on **Friday, April 21, 2017** at 5:30PM
- ❖ Town Hall Meeting for candidates will be held on **Wednesday, April 26, 2017** at 8:30AM
- ❖ All stakeholder votes will be received by **May 5, 2017** by 5:00PM
- ❖ New Community Representative Board members will be announced by **May 12, 2017**.

For Parent Representative Candidates

- ❖ Town Hall Meeting for candidates will be held on **Wednesday, April 26, 2017** at 8:30AM
- ❖ All stakeholder votes will be received by **Friday, May 5, 2017** by 5:00PM
- ❖ New Parent Representative Board member will be announced by **Monday, May 12, 2017**

Please direct your information or any questions regarding this application to Teejay Bersola via email at tbersola@lasac.info.

Job Description, Member of the Board of Directors

Board members are expected to serve the community of the Language Academy of Sacramento Charter School by ensuring that there is competent leadership and adequate resources available to accomplish the school's mission. Collectively, board members understand that they are responsible to ensure that the school's education program and operations are aligned with the school's charter and bylaws as well as all applicable laws and regulations. In addition, the board is responsible for ensuring the school's fiscal health and ensuring that fiscal systems, procedures, and processes are in place. Members of the Board of Directors are expected to be available to participate in committees and at board meetings as fully informed members.

Specifically, board members must:

1. Attend and actively participate in all regularly scheduled board meetings, arriving on time and remaining until the meeting is ended. Members will be allowed two (2) absences due to emergencies per fiscal year. It is mandatory for all members to attend all special Board meetings. Board members will make every attempt to schedule special meetings at a time when all Board members can be present.
2. Prepare for meetings by reading the board packet and by being ready to discuss with an open mind the issues at hand. In addition, Board members will be responsible for the information shared during any Board meetings for which they have been absent.
3. Participate on two active board committees- attending committee meetings and contributing to the accomplishment of the committee goals. Teacher board representatives will participate in only one active board committee. Members will be allowed two (2) absences from committee meetings due to emergencies per fiscal year. It is mandatory for all directors to attend all special committee meetings. Board members will make every attempt to schedule special meetings at a time when all Board members can be present.
4. Advocate on behalf of Language Academy of Sacramento Charter School, to promote high academic achievement, the views of the school, and to secure funding and other support for the organization.
5. During Board votes, Directors shall subordinate individual agendas, and agendas of the member's constituency to the goals of the entity.
6. Share information from committee meetings and board meetings with member's constituencies. Board members will share said information from the point of view of the Board. If a Board member states her or his opinion about a Board matter, it will be clearly stated as such. In sharing information from committee meetings and board meetings, Board members will share the appropriate sections of the latest minutes, committee or board deliberations, resolution, and decisions taken by the Board.
7. Follow the board norms.
8. Keep closed session board discussions and reports confidential.
9. Provide input into the strategic plan and monitor the organization's progress towards achieving established goals.
10. Keep abreast of charter school issues through research, reading, and attendance at workshops.

CODE OF ETHICS FOR GOVERNING MEMBERS

As a Governing Board member of the Language Academy of Sacramento, I shall promote the best interests of the School as a whole and, to that end, shall adhere to the following ethical standards:

Equity in Attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Trustworthiness In Stewardship

- I will be accountable to the public by representing School policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in School affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of School resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Honor In Conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Governing Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Integrity Of Character

- I will refuse to surrender judgment to any individual or group at the expense of the School as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the School if disclosed.

Commitment To Service

- I will focus my attention on fulfilling the Boards's responsibilities
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the School Leadership.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

Student-Centered Focus

- I will be continuously guided by what is best for all students of the School.

**Language Academy of Sacramento
Declaration of Candidacy for the Governing Board Representative**

*Deadline: Friday, April 7, 2017
Send it via email or in person by 5:00PM*

Declaration of Candidacy for Governing Board: (Please choose one)

Community Representative Parent Representative Staff Representative

I, _____, am announcing my candidacy for the Governing Board Representative position.

I believe I am qualified for this position because: (maximum 100 words)

My priorities for the LAS Governing Board are: (maximum 100 words)

Other comments: (maximum 50 words)

**Please attach a current resume*

I am aware that if I am voted in as a member of the LAS Governing Board, I must commit to:

- ◆ Attending the Governing Board's monthly (and occasionally more frequent) meetings.
- ◆ Attending the Governing Board retreats.
- ◆ Attending assigned committee meetings.
- ◆ Parent Representative Only– Attending monthly Parent Council and Parent Association Meetings
- ◆ Attending trainings and/or workshops (in addition to those offered during Board meetings) so as to learn the roles and responsibilities of Charter School Board members

Print Name

Signature

Date

LAS Board Member Interview Protocol

Interview questions:

1. As an introduction to LAS, we would like to highlight our mission to all candidates: Our mission is to create a learning community where students learn bilingual knowledge and skills to develop positive self-esteem, pride, confidence and respect. We strive to teach leadership skills to these students to promote social justice and create positive change in society. With this in mind, can you tell us what motivated you to apply to be a LAS board member?
2. As a Board, we strive to bring diversity of knowledge, expertise and life skills to our Board meetings. What strengths/areas of expertise would you bring to the board?
3. As a board member, your time commitment will vary from year to year, depending on the committees you join. Some committees are more time-intensive than others, depending on the issues being presented to the Board that year. This time-commitment is on top of the monthly general Board meetings you will be required to attend. Are you able to fulfill the time commitment required by the Board (monthly Board meetings, at least two committee meetings a month - usually held at 4:00pm, create committee agendas and Board resolutions, ongoing communication via email, etc.)?

Possible follow up questions:

You mentioned _____. Could you tell us more about that, and how it might inform your work on the board?

According to state and federal law, we cannot ask interview questions about any of the following:

- Race
- Color
- Sex
- Religion
- National origin
- Birthplace
- Age
- Disability
- Marital/family status

Examples of questions that we cannot ask include:

- Where were you born?** While this question seems innocent enough on the surface, it could be used to gather information illegally about national origin. Although it may seem more relevant, hiring managers are also not allowed to ask “Are you a U.S. citizen?” Employers may ask whether you are authorized to work in the United States, but not specifically about citizenship. They may also ask for documents proving your authorization to work in the U.S. after you have been hired.
- What is your native language?** Again, the problem is that this question could be used to determine national origin. The employer can ask whether you know a particular language only if it is required for the job. For example, if job responsibilities include supporting Spanish-speaking customers, it’s fair to ask if you speak Spanish.
- Are you married?** Here’s another question that would seem innocent in most settings, but is not allowed in a job interview. Employers are not allowed to discriminate on the basis of marital status, so this question is not allowed.

- **Do you have children?** Even though this sounds like a casual, innocent question, it is not allowed in a job interview. It's covered by a general prohibition about discrimination over parental status.
- **Do you plan to get pregnant?** This question is not legal. Employers used to ask this of women to avoid hiring someone that would go out on maternity leave. It is illegal to discriminate on the basis of gender and on the basis of pregnancy.
- **How old are you?** Age discrimination is illegal, so this question is off limits. Some companies have tried to avoid hiring workers over a certain age for fear of higher insurance costs, the potential for more absences and for a general age bias. For this reason, employers are not supposed to ask what year you graduated from college, either, unless there is some job related reason for the question.



Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IIC

Board Meeting Date: August 18, 2017

Subject: LAS Board Development- Retreat Planning

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: School Leadership

Board members will discuss the plan for the upcoming board retreat and make a collective decision on appropriate dates/times for the event.

MOTION	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Peetre, Kathy				
Bacsafra, Jennifer				
Yañez Gutiérrez, Adriana				
Campos, Perla				
Moulton, Peter				
Zamora, Erandi				
Totals:				

Estimated Time of Presentation: 10 min
Submitted By: School Leadership
Date: 8.18.17

Pertinent Pages in
 () Charter, pgs _____ () Bylaws, pgs _____
 () MOU, pgs _____ () Policy _____



A California Public School

Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

Agenda Articulo# IIIC

Fecha de la Reunión: 18 de agosto del 2017

Tema: Desarrollo de la Mesa Directiva: Planificación del retiro

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Los miembros de la Mesa Directiva hablaran sobre un plan para el retiro y harán una decisión colectiva sobre la fechas y horario para el evento.

MOCIÓN	Aye	Nay	Abstain	Absent
Aceves, Fernando				
Peetre, Kathy				
Bacsafra, Jennifer				
Yañez Gutiérrez, Adriana				
Campos, Perla				
Moulton, Peter				
Zamora, Erandi				
Total:				

Tiempo estimado para la presentación: 10 min.
Entregado por: Liderazgo Escolar
Fecha: 8.18.17

Pertinent Pages in
 () Charter, pgs _____ () Bylaws, pgs _____
 () MOU, pgs _____ () Policy _____



Academia de Idiomas de Sacramento
Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IVA

Board Meeting Date: August 18, 2017

Subject: Monthly Financials and FY2017 Close

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference
- Conference/Action
- Action

Committee: González, G., Moulton, Phelps, Castañeda, Valencia, González, R., de León, Bersola

Summary:

Attached is a summary detailing information relevant to the Fiscal Year 2017 close.

Estimated Time of Presentation: 15 min.
Submitted By: School Leadership
Date: 8.17.17

Pertinent Pages in
() Charter, pages _____
() MOU, pages _____



A California Public School

Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

Artículo de Agenda # IVA

Fecha de la Reunión: 18 de agosto del 2017

Tema: Estados financieros del mes y resumen del presupuesto año 2017

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: González, G., Moulton, Phelps, Castañeda, Valencia, González, R., de León, Bersola

Adjunto encontrarán un resumen del cierre del presupuesto año fiscal 2017.

Tiempo estimado para la presentación: 20 min.
Entregado por Liderazgo escolar
Fecha: 8.17.17

Páginas pertinentes en:
() La constitución, páginas _____
() MOU, páginas _____

